



## Club Bylaws

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## **Article 1 – Mission and Vision**

### Section 1 – Vision

The Brewligans Homebrew Club is dedicated to the understanding and enjoyment of all aspects of the brewing processes and furthering the knowledge of its members and community with regards to brewing related activities.

### Section 2 - Mission

Our mission will educate and promote the enjoyment of brewing with our members through enjoyable and responsible social activities focused on home brewing.

We will serve our members by providing activities that help their knowledge base to increase the quality of the brewing process. Activities like, Beer judging, tastings, techniques, speakers, and brewing together as a club.

We dedicate ourselves to help the community by purchasing local, meeting at local venues, and volunteer work.

We will ensure that we use alcoholic beverages responsibility

## **Article 2 - Membership**

### Section 1 - Eligibility

All persons of legal age to consume alcoholic beverages in the State of Wisconsin are eligible for membership.

### Section 2 – Acceptance

The criteria for membership in good standing are as follows:

- I. Complete the application process
- II. Pay annual Dues as described in Article 6 Section 4.

### Section 3 - Rights and Liabilities of Members in Good Standing

- I. Members in good standing shall have the right to vote on club matters brought up at club meetings.
- II. Members in good standing shall not be liable for the debts or obligation to the club.
- III. Members in good standing shall receive compensation for services rendered to the club except as otherwise approved by the officers of the club.
- IV. Members in good standing may be reimbursed for expenses reasonably incurred on behalf of the club as described in section 10, article 1.

### Section 4 – Guests

Members may bring guests to club meetings and functions. Guests will pay for the monthly beer tastings as directed by the president.

### Section 5 - Membership Year

The membership year is the calendar year beginning in January 1 and ending on December 31.

### Section 6 - Non-Discrimination

Club membership shall not be denied to any individual on the basis of race, creed, color, national origin, or sex.

## Section 7 - Hold Harmless

My participation in this club is entirely voluntary. I know that participation in club activities involves the consumption of an alcoholic beverage and this may affect my perception and reactions. I accept responsibilities for my conduct, behavior, and actions. Participation includes guests that may be present at club activities, wherever they may be held.

## Section 8 - Types of Memberships

All types of membership are subject to Sections 1 and 2 of Article 2.

- I. Members in Good Standing
  - a. Open to all persons as provided by Sections 1 and 2 of Article 2. Dues will be set by officers. Members in good standing have voting rights at club meetings. All members in good standing are eligible to run for an officers position at election time.
- II. Institute Member
  - a. Officers may award institute sponsor membership to organizations or companies in exchange for services or other benefits to the club or its members. Institute members shall not have voting rights and are not eligible to become officers.
- III. Complimentary Member
  - a. Officers may award a complimentary membership to people as directed by the president. Complimentary members shall not have voting rights and are not eligible to become officers.
- IV. Family Membership
  - a. This membership gives a reduced price for two people joining as regular members. Both people are considered Members in Good Standing as described in Article 2, Section 8, Part I. Members in good standing have voting rights at club meetings. All members in good standing are eligible to run for an officers position at election time.

## **Article 3 – Voting**

### Section 1 – Eligibility

All members in good standing are eligible to vote.

### Section 2 - Items Put to Vote

The officers shall decide when and the kinds of issues and topics to be voted on. Any Regular Member can petition to any officer for an issue to be brought to a vote.

### Section 3 – Quorum

A meeting consisting of at least one officer and at least one-third of the regular club members is to be considered a quorum.

### Section 4 – Elections

Elections are to be held yearly in January with the new officers taking office immediately.

### Section 5 – Nominations

Nominations can be made by any regular member.

### Section 6 – Voting

Voting is by controlled ballot and managed by the Secretary.

## Article 4 - Officers

### Section 1 – Officers

The following positions make up the club's officers:

President  
Vice President  
Secretary  
Treasurer  
Digital Media

### Section 2 - Officer Responsibilities

- I. President - This officer will normally conduct the meetings. He/she will be responsible for securing the meeting place. This person is also in charge of organizing the Annual Oktoberfest Party. (This may, and most often does, include enlisting help and delegating responsibilities to other officers and capable club members. The President has the right to terminate members in good standing.
- II. Vice President - This person assists the President in all matters and act as a liason with the absence of the president. The Vice President is also responsible organizing the Annual Oktoberfest Party
- III. Secretary - This officer keeps the minutes of the meetings, and edits and publishes the club newsletter. The secretary also maintains the club membership list. He/she also corresponds with other clubs and appropriate bodies. This person also maintains the bylaws and all documentation.
- IV. Treasurer - This officer handles the finances. They collect dues and money for club merchandise and see that it is deposited into the club's account. The Treasurer keeps the financial records.
- V. Digital Media – This officer updates, maintains, and keeps the Brewligans.org web presence fresh and active. This officer will direct updates to other social media vehicles including Facebook, Google+, and Twitter.

### Section 3 – Removal

Any officer can be removed by the vote of at least one half of all members in good standing. Such a vote must be recommended by an officer. Notification of this vote to remove an officer must be published in the newsletter or via email prior to the meeting at which the vote will take place.

### Section 4 - Officer Resignation

On the resignation of an officer, the remaining officers shall select a person to take the responsibility of the officer who left. This person shall serve out the remainder of the resigned officer's term until the next election cycle.

## **Article 5 - Non-Profit Organization**

### Section 1 - Non-Profit Status

The club is declared as a non-profit organization. This does not give it tax exempt status under rules of the United States Department of the Treasury Internal Revenue Service unless applied for and received at a later date.

## Article 6 - Dues

### Section 1 – Calendar

Dues are paid annually in January. The dues for all members are set by the officers. When current members pay their dues, they must pay for the whole year.

### Section 2 – Form

Dues will be collected by the Treasurer and may be paid in cash, personal check, money order, travelers check and all other cash-based negotiable media.

### Section 3 – Reporting

The Treasurer shall report the financial status of the club at each meeting (or when appropriate).

### Section 4 – Annual Dues

- I. Individual Membership = \$30 per person before the month of July and \$15 after the month of July.
- II. Family membership = \$50 per person before the month of July and \$25 after the month of July.

## Article 7 - Meetings

### Section 1 - Meetings of Members

- I. The Brewligans will meet on the first Thursday of every month from 6:30 pm to approximately 8:00 at a venue determined by the president.
- II. There will be two mandatory club parties
  - a. Big Brew Day
  - b. Oktoberfest
- III. There will be a strict NO SMOKING policy established for official club meetings so that our members may better enjoy fine beers.

### Section 2 - Meeting Procedure

- I. Procedure of the meeting shall be dictated by the President, based on the planned activities for the meeting.

### Section 3 - Officers Meetings

Officers will meet quarterly, or as necessary, to discuss the upcoming meetings and any other club business.

## **Article 8 - By-Law Acceptance Changes**

### Section 1 – Acceptance

These by-laws are accepted at the time of adoption by a majority vote of registered members.

### Section 2 - Procedure for Changes

Any member can petition for changes in the by-laws. When changes are suggested, they must be introduced in writing at a regular meeting and made available to all members to review. After a 30 day waiting period (or at the next regular meeting, whichever comes first), a vote can be taken for acceptance of the new by-laws, provided a quorum is present (as defined in Article 3, Section 3).

## Article 10 – Funds

### Section 1 – Reimbursement

- I. The Brewligans will reimburse all reasonable expenses pre-approved by the officers of the club. A request for reimbursement form and receipt must be submitted.
- II. All equipment submitted for reimbursement become property of The Brewligans Homebrew Club

### Section 2 – Club Purchases

- I. Any equipment purchased by and for the Brewligans using funds from our primary account become property of the club and can be used by its members in good standing as described in Article 2, Section 8, paragraph I.
- II. Equipment for the club use can be purchased by board members without a general vote but with the approval of the President or Vice President.

### Section 3 – Charitable Donations

- I. Any charitable donations made by The Brewligans using club funds requires a majority approval vote by all members in good standing. Members in good standing that are not present for a vote will be contacted with 24 hours of the vote and have an additional 24 hours to respond.

## Document History

2/6/2014 – Document Initially Created – Bryan Bieszk, Club Secretary

2/13/2014 – Added in Fund Section – Bryan Bieszk, Club Secretary